

FAQ for the  
COVID-19 emergency fund at the  
Music and Arts University of the City of Vienna



I) What can and can't the fund achieve?

- a) The fund provides financial help to those students of the Music and Arts University of the City of Vienna who are in a financially precarious state due to COVID-19.
- b) The fund does not compensate for the loss of the entire sum of pay salary etc.

II) Who can apply for the emergency fund?

All regularly enrolled students of the Music and Arts University of the City of Vienna. That means unfortunately that we cannot support students who already graduated.

**But: All students who are in an emergency situation are kindly asked to send a complete application anyway. We'll give our best to provide help from others.**

III) How much money will I receive?

The highest amount of money we can pay each student is 400 Euros. Calculations are done on an individual basis. Based on your supplied documents and a complex allocation key we determine with how much money we need to supply you to ensure that everyone is treated fairly.

IV) How do I apply?

Exclusively via eMail at **oeh@muk.ac.at**. Please send us (in one SINGLE eMail) the filled in application form and the required documents (vide the last page of the application form). **Please note that we can only process complete applications. Most important: Please try to show us your financial loss (also HOW MUCH!) due to COVID-19 as well as possible (lost concerts, performances, teaching, shows, jobs, family donations, etc.)!**

V) Can I hand documents in at a later time?

This is only possible in justfable exceptional cases. Please contact us at [oehe@muk.ac.at](mailto:oehe@muk.ac.at) if you want to hand documents in later.

VI) Should the COVID-19 pandemic persist - can I reapply in case I end up in a financially dire situaton along the way?

No, you cannot regardless of whether or not you were granted the fund upon your first applicaton. For special cases we do offer an extra amount up to 150 Euros.

VII) Until when can I apply for the fund?

For now there is no deadline set. We will keep monitoring the situaton and adjust the possibilities if necessary.

VIII) Will I have to pay back the funds I receive?

Generally speaking no. We will demand you refund some or all of the money only in absolute exceptions e.g. if someone turns out to have obtained the fund by supplying false information or if an applicant's situaton should improve dramatically and unexpectedly within four months of receiving the fund. If this is the case for you please let us know - this way students in more urgent need may be helped by the fund.

IX) Where does the money come from?

The money is provided partly by the ÖH MUK Vienna and the Music and Arts University of the City of Vienna itself.

X) I have more questions...

All information on the emergency fund should be sent to your MUK-mail-account. We are also informing about the emergency fund on social networks. For any other questions please write to [oehe@muk.ac.at](mailto:oehe@muk.ac.at).