

To
ÖH Music and Arts University of the City of Vienna
Bräunerstr. 5
1010 Wien
oeh@muk.ac.at



Request to the COVID-19 fund

ATTENTION: Please put in absolutely all records! Send us the filled in and signed request with all recorders (scans, pdfs) only via e-mail (oeh@muk.ac.at), all documents need to be in one single e-mail!
We can only accept complete applications!

.....
Surname Name

.....
Telephone Number Email

.....
Adress

.....
Nationality Place of Birth Date of Birth

.....
University Field of studies Matriculation Number

.....
approved in the current study since number of semesters

Have you ever changed your field of studies? no yes , Date of Change:.....

.....
Former field of studies:

Number of positive examinations taken in the last two semesters:.....

Have you exceeded the minimum duration of your current degree program? Why?

.....

Grant

Are you receiving study aid? no yes: how much? € per month:.....

Marital status:

single married cohabitating separated divorced widowed

Usual Amount of monthly income of your household (including your partner) – (normal means in times before COVID-19):

through employment: €..... Pension: €.....

Housing assistance: €..... Family allowance for you: €.....

Alimony: €..... Unemployment/other governmental aid: €.....

Child care/maternity allowance: €.....

Family allowance for your child/ren): €..... Social welfare: €.....

from your parents/relatives/friends: €.....

Other non-monetary support: €.....

Support from parents/family/friends: €.....

From federal states, municipality or other official institutions: €.....

Other (e.g. occasional jobs, donations, etc.): €

Total usual monthly income: €.....

Amount of monthly income of your household (including your partner) in the next months – (meaning on the impact of COVID-19):

- through employment:€ Pension: €.....
 - Housing assistance: €..... Family allowance for you: €.....
 - Alimony: €..... Unemployment/other governmental aid: €.....
 - Child care/maternity allowance: €.....
 - Family allowance for your child/ren): €..... Social welfare: €.....

 - from your parents/relatives/friends: €.....
 - Other non-monetary support: €.....
 - Amount you can realistically expect as a support corona crisis: €.....
 - From federal states, municipality or other official institutions: €.....
 - Other (e.g. occasional jobs, donations etc.): €.....
- Total monthly income in the next few months, considering COVID-19: €.....**
-

Amount of monthly spending your budget in euros (receipts required) - **food costs don't need to be mentioned**

- Rent (incl. OC): €..... household insurance: €.....
- Childcare costs: €..... Energy / Heating: €.....
- health insurance: €..... other: €.....

Sum of all expenses per month without food expenses: €.....

Sum of your loss due to COVID-19:.....

How much money did you lose in total due to Covid19? (Concert cancellations, cancelled lessons, performances, exhibitions, shows etc.) - please note - The total amount has to be shown with documents that prove: That an agreement existed, the fee and the cancellation of the event

Sum of your losses due to COVID-19: €

Do you have children? no yes: **Name(s) and Date(s) of Birth**

Declaration of data protection (according to Richtlinien zum Covid19-Fonds, §8)

- (1) All personal data and documents are treated with greatest care and confidence.
- (2) Within ÖH Mozarteum only the members of the selection committee have access to applications.
- (3) In no case personal data or documents are forwarded to third parties.
- (4) Personal data and documents are only used for processing the scholarships and calculating the individual amount.
- (5) All applications and documents will be archived for 7 years. They cannot be accessed by unauthorized persons.

Declaration of consent

- (1) I confirm the correctness of my information with my signature.
- (2) I particularly confirm that I mentioned all my income.
- (3) I will provide my complete account statements and my parent's proof of income if the ÖH Mozarteum asks for it in the first 4 months after a positive scholarship confirmation.
- (4) I will communicate any unexpected and significant improvement of my financial situation during the first 4 months after a positive scholarship confirmation to ÖH Mozarteum. I will refund the scholarship partially or completely if I got the scholarship by giving wrong information. I will also refund the scholarship partially or completely if my financial situation improves significantly within the first 4 months after a positive scholarship confirmation.
- (5) I agree with the declaration of data protection mentioned above and confirm that I have read it.
- (6) I will send this request with all documents mentioned below via e-mail to oeh@muk.ac.at. I agree that my application cannot be taken into consideration if it is not complete or sent using a different way than via e-mail. I'm aware that there is no legal claim to receive a scholarship. I'm also aware that it is in the discretion of the selection committee to decide whether a scholarship is provided. The selection committee also decides about the amount of the scholarship.

.....
Place, Date

Signature

Please regard the necessary documents you need to attach on the next page.

Required documents (scans only):

Incomplete information and documents - especially concerning the financial situation – will result in the rejection of your application due to lack of capacities.

X Meldezettel from you, your partner, your child / your children

X Confirmation of enrollment (available at mukonline.at)

X All sides of the study grant notification (negative decisions)

X Proof of income of yourself

X All consecutive bank statements of the last three months prior to the application of your accounts (example: if you apply on 10th of April 2020, your bank statements have to date back to at least 09th of January 2020).

X Payment confirmation of the last three months' rent

X Confirmation of all your regular income (contracts, pay slips...)

X **Important:** Confirmation of your loss due to COVID-19: The total amount has to be shown with documents that prove: That an agreement existed, the fee and the cancellation of the event(s)

X Third-Country citizens: Copy of your residence permit

O Detection of other scholarships

O Transcript, diploma certificate / se

O Current confirmation of thesis or dissertation

O Confirmation of furloughs from studying

O If applicable: copy of your passbook

O Birth certificate of your child or your children

O Confirmation of maintenance payments, payment confirmation for alimony

O Further evidence of your emergency (e.g. medical certificates, theft, therapeutic and / or Treatment cost statement, confirmation of rent arrears etc.)